

Supervisor, Technical Services – Oxford Properties Eau Claire District

Why join us?

Are you looking to join an innovative, global real estate company who builds communities and connects people to exceptional places? If so, we would love to tell you our story.

At Oxford, our culture is truly one of a kind. Across business lines and around the world, we embrace the complex and tackle opportunities with speed and agility. We are ambitious and humble, forward looking and service-focused. We get stuff done, and have fun doing it! We take great pride in contributing to the communities where we live.

We believe that what is good for the environment is good for business. Together we deliver exceptional experiences to our over 2 million daily customers.

We are looking for a highly motivated Supervisor, Technical Services to join our office team in Calgary. Reporting to the Operations Manager, this role will focus on reviewing and improving maintenance processes, analytics, and overseeing sustainability platforms.

Responsibilities:

- Promote operational excellence through continuous improvement of building operations and maintenance processes, ensuring alignment across Eau Claire District sites
- Analyze and monitor energy and utility consumption, investigate unusual consumption, and make recommendations to resolve issues.
- Find opportunities for energy savings and assist the building Chief Power Engineer with the implementation
- Find opportunities for automating or streamlining processes and assist with the implementation
- Review contracts to find opportunities to improve scope or reduce costs
- As a subject matter expert, assist the Chief Power Engineer, building operators and third-party contractors in identifying and resolving Building Automation System deficiencies
- Assist in developing new standards for data driven maintenance programs for internal staff and third-party contractors
- Responsible for proper scoping of service level agreements and following up on required deliverables
- Support Chief Power Engineer to ensure preventive and data driven maintenance is carried out with internal staff and third-party contractors
- Provide support, technical expertise and recommendations for operational improvements to Operations Manager

- In collaboration with Manager, Portfolio Engineering oversee sustainability platforms to ensure accurate data and reporting and targets are achieved
- Perform risk management inspections, reporting, and take remedial action as required
- Responds to customer inquiries directly, provide technical support and resolve difficult or highly sensitive complaints
- Build strong relationships with customers to drive participation and engagement in sustainability programs

Qualifications:

- College diploma or University Degree in Building Sciences or related field, BOMA SMA/FMA designation preferred
- ABSA Power Engineer Certificate – 4th Class or higher
- 7 years minimum in Building Operations (Senior Operator or equivalent)
- Experience administering “SMART” building technologies, and integrating different base building systems to create efficiencies preferred
- Experience working with large operations teams (no direct reports)
- Extensive Capital project management experience, involvement in Construction and Tenant Improvement projects are required
- Familiarity with BOMA Best and LEED EB principles, processes, and documentation
- Excellent Microsoft office skills
- Candidates with automation programming, instrumentation experience will be highly ideal

Our story:

Oxford Properties Group (“Oxford”) is a leading global real estate investor, asset manager and business builder. It builds, buys and grows defined real estate operating business with world-class management teams. Established in 1960, Oxford and its portfolio companies manage approximately C\$70 billion of assets across four continents on behalf of their investment partners. Oxford’s owned portfolio encompasses office, logistics, retail, multifamily residential, life sciences and hotels; it spans more than 150 million square feet in global gateway cities and high-growth hubs. A thematic investor with a committed source of capital, Oxford invests in properties, portfolios, development sites, debt, securities and real estate businesses across the risk-reward spectrum. Together with its portfolio companies, Oxford is one of the world’s most active developers with over 100 projects currently underway globally across all major asset classes. Oxford is owned by OMERS, the Canadian defined benefit pension plan for Ontario's municipal employees.

For more information on Oxford, visit www.oxfordproperties.com